

**COUNTY GOVERNMENT OF VIHIGA**

**DEPARTMENT OF WATER, ENVIRONMENT, ENERGY, NATURAL RESOURCES AND CLIMATE CHANGE**



**DECLARATION OF VACANT POSITIONS IN THE  
BOARD OF DIRECTORS, AMATSI WATER SERVICES COMPANY LTD**

Amatsi Water Services Company Ltd (AWASCO) was incorporated as a private company under the Companies Act Cap 486(repealed in the year 2015) in the year 2006. The incorporation was a requirement for the company to be licensed as a water service provider under the provisions of the Water Act 2002(repealed also in 2016).

The shareholding of the company which was initially under the defunct local authorities, was transferred to the County Government of Vihiga under Legal Notice No. 167 of 2013 published as Gazette Notice Number. 2338 of 1/4/2013.

The company is governed by the Corporate Governance Guidelines for the Water Services Sector developed by Water Services Regulatory Board (WASREB) pursuant to sections 72, 77 and 91 of the Water Act 2016 in addition to its Memorandum and Articles of Association.

The Guidelines provides for the qualifications of directors, the powers of appointment and the procedure governing appointments.

It is in compliance with the said legal provisions that the County Government of Vihiga invites applications from qualified persons to fill the following positions which have fallen vacant in the Board of Directors of Amatsi Water Services Company Ltd-

**Directors (Positions-6).**

A Chairperson shall be selected from the six successful candidates who meet the prescribed eligibility criteria.

**A. Tenure**

A maximum of Six years (6) years subject to satisfactory performance and the requirement that at least one third of the directors shall retire on rotational from the 3<sup>rd</sup> year in office.

**B. Responsibilities of Board of Directors**

- (a) Overall leadership of the organization;
- (b) Review and approval of audited financial statements;
- (c) Approval of the company budget;
- (d) Appointment of company secretary;
- (e) Appointment of auditors;
- (f) Determining the company's strategic objectives and policies;
- (g) Monitoring progress towards achieving the objectives and policies;
- (h) Appointing senior management of the company;
- (i) Accounting for the company's activities to the shareholders and other stakeholders;
- (j) Ensuring compliance by the company with the Articles and county and national legislations;
- (k) Ensure the company is managed in a prudent and profitable manner and able to deliver on the core mandate of provision of clean and safe water and sanitation services.

### **C. Eligibility Criteria**

To be eligible all the persons appointed to the Board shall have a minimum of a Bachelors degree from a recognized university in the following backgrounds:

1. Advocate of the High Court of Kenya – must be in good standing with the Law Society of Kenya;
2. Business Systems/ Management Systems;
3. CPA – experience in accounting / Finance – must be in good standing at Institute of Certified Public Accountants of Kenya and produce letter to that effect;
4. Human Resource Practitioner- Must be in good standing with the Institute of Human Resource Management;
5. IT Practitioner – (useful for large and very large companies);
6. Professional Engineer - Must be in good standing at the Engineers Board of Kenya and Institution of Engineers of Kenya;
7. Or any other professional field with relevant experience;
8. Must have a minimum of seven years working experience in the core profession of the person or have run a registered own enterprise for a minimum a period of seven (7) years save for representatives of the youth.
9. Must meet the Leadership and Integrity criteria prescribed in Chapter 6 of the Constitution;
10. Must meet the Fit and Proper test criteria from WASREB. (Annexed to this advertisement)
11. Must have attended a Corporate Governance Training in a recognized institution before.
12. Must be a proven member of any of the following stakeholder group (as representatives of known registered stakeholder groups in the locality served by the Water Service Provider) such as:
  - (a) Industry / manufacturing sector;
  - (b) Relevant Commercial sector;
  - (c) Key water catchment areas that are sources of water for Water Service Provider.
  - (d) Residents' associations; and
  - (e) other recognized registered bodies that are affected by the Water Service Provider.

Applicants with special needs (as specified in the application and supported by the relevant documents) who holds a diploma or an equivalent qualification to a diploma in the provided fields and with a minimum of seven years working experience in senior positions may apply for consideration.

### **E. Remuneration**

Directors of the company are entitled to allowances at the rates advised by the Salaries and Remuneration Commission and other applicable guidelines.

### **F. How and where to apply**

Interested persons who meet the criteria prescribed above shall send or deliver applications to the physical, postal service or email provided below accompanied by a detailed Curriculum Vitae, copy of the national ID Card, copies of relevant academic and professional certificates and testimonials so as to be received by 5.00pm on the 26<sup>th</sup> of May 2025.

**OFFICE OF THE COUNTY EXECUTIVE COMMITTEE MEMBER**

**DEPARTMENT OF ENVIRONMENT, WATER, ENERGY, NATURAL RESOURCES AND CLIMATE CHANGE**

**VIHIGA COUNTY HEADQUARTERS, MAJIHOUSE**

**MBALE TOWN**

**P.O BOX 344-50100**

**MARAGOLI**

**EMAIL: [cecm.environment@vihiga.go.ke](mailto:cecm.environment@vihiga.go.ke)**

The applicants must specify within the applications the name of his or her sub-county and county and provide reliable postal and email address and contact phone number.

Women, persons with disabilities, and the marginalized communities are encouraged to apply

For purposes of nomination by the stakeholders copies of the applications shall be send to the specified associations or bodies as representative of the stakeholders in the county-

**NOTE:** Vihiga County Government subscribes to absolute zero tolerance to corruption. Any form of canvassing, once proved, shall lead to automatic disqualification.